

## PART B SPECIFIC PROGRAMME ADMISSION

### Admission to Bachelor's Degrees

Notwithstanding the requirements stated above, the University will consider applicants who present combinations of results from NCEA, CIE and IB for admission into open and restricted entry programmes. This includes combinations meeting literacy and numeracy requirements.

In addition to meeting the common University Entrance Standard, applicants for entry into some bachelor's degree programmes will be required to meet additional entry requirements<sup>1</sup> (other evidence such as a portfolio, an interview, a curriculum vitae, audition, references or a police clearance may also be required). This evidence will be used to determine the applicant's suitability for the programme. Preferred subject requirements may also be specified. Applicants may be interviewed in order to establish their potential to pursue the programme to a successful conclusion and/or, where applicable, to determine whether they have the attributes necessary for professional practice in the area.

Because of restrictions on funded student places and in some cases specialised work spaces or clinical placements, there will be a limitation on the number of students who can be enrolled in undergraduate programmes. The following overarching criteria will apply:

- Applicants must apply for a place before closing dates which can be found in individual programme study guides and on the University website.
- Applications received after the specified closing dates will be given reduced priority in consideration for a place in a programme and/or paper.
- Where the number of applicants for a place in a programme or course exceeds the approved number of available places, selection will normally be based on academic merit and in accordance with criteria that have been approved by the boards of studies.
- In those cases where the scholastic record is insufficient, e.g. for some applicants applying under Discretionary Entrance or Special Admission, other criteria such as evidence of accomplishments in the relevant field, employment history, academic preparedness (including English language or literacy) will be taken into account. Account will also be taken of the University's equity objectives.

The following table indicates where there are additional programme entry and selection requirements. Further details on specific selection criteria or processes for limited entry programmes or papers will be available from the faculty or department concerned.

<sup>1</sup> Note: Additional subjects and preferred subjects refer to NCEA subject titles. Applicants without NCEA subjects may be required to provide evidence of equivalence.

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### Bachelor's degrees with additional entry requirements and/or selection criteria

In the following table, unless otherwise specified, reference to any subject represents:

- **NCEA:** at least 14 credits in [the subject] at level 3 (or level 2 where stipulated);
- **CIE:** a D grade or better in [the subject] at AS or A level;
- **IB:** a grade of 4 or better in [the subject].

Lists A, B and C refer to the following groups of subjects:

**List A:** Classical Studies, Drama, English, Geography, Health Education, History, History of Art, Media Studies, Social Studies, Te Reo Māori or

Te Reo Rangatira

**List B:** Biology, Chemistry, Earth and Space Science, Physics, Science

**List C:** Calculus, Mathematics, Statistics

**Rank Score (also known as Academic Score)** may be used by some programmes to determine academic achievement for selection purposes. The score is calculated by multiplying a student's best 80 NCEA credits at level 3 by weightings given to the level of achievement (achieved, merit or excellence) for those credits. Different calculations and scores apply for CIE and IB results. See <http://www.aut.ac.nz/study-at-aut/entry-requirements/admission-to-bachelors-degrees/additional-requirements-and-selection-criteria> for details.

Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Bachelor of Arts</b> (AK3704)		
<i>Chinese Language</i>		Interview <sup>b</sup> may be required.
<i>Interpreting Translation</i>	High level of competency in English and one other language.	Students will complete an interview <sup>b</sup> , listening test and writing test to assess their competency in both languages.
<b>Bachelor of Arts NZSL-English Interpreting</b> (AK3006)	High level of competency in English.	Students will complete an interview <sup>b</sup> and writing test to assess their English Language competency.
<b>Bachelor of Business</b> (AK3693)		Interview <sup>b</sup> may be required.

Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Bachelor of Communication Studies</b> (AK3303)		Preference will be given to applicants who have completed Year 13 with the highest rank scores, including two subjects from <b>List A</b> . Other documentation may be required. Applicants who do not meet the preferred selection criteria above will be considered on a case-by-case basis where places are available.
<b>Bachelor of Computer and Information Sciences</b> (AK3697)		Preference will be given to applicants with one or more subjects from <b>List C</b> . All other applicants will be considered on a case-by-case basis. Students who do not have the above background may be directed to take certain papers in their first year of study. Interview <sup>b</sup> may be required.
<b>Bachelor of Creative Technologies</b> (AK1305)		Interview <sup>b</sup> may be required. Evidence of creative ability such as a portfolio of artwork.
<b>Bachelor of Design</b> (AK3619)	Portfolio of art work.	Interview <sup>b</sup> may be required.
<b>Bachelor of Education ([Specialty] Teaching)</b> (AK3594)	Must meet Education Council of Aotearoa New Zealand and the Vulnerable Children's Act (VCA 2014) requirements, including police clearance and personal declaration. Satisfactory referee reports	Interview <sup>b</sup> , numeracy and literacy competency assessment.
<b>Bachelor of Engineering (Honours)</b> (AK3751)	Calculus and Physics. For applicants with CIE, one of the above subjects may be at AS Level.	Interview <sup>b</sup> may be required.
<b>Bachelor of Engineering Technology</b> (AK3719)	NCEA Level 2 At least 14 credits externally assessed in Mathematics (including Algebra, Calculus, Geometry and Trigonometry) Physics at Level 2 or above.	Interview <sup>b</sup> may be required.

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Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Bachelor of Health Science</b> (AK3680)	Must be capable of meeting Health Practitioners Competence Assurance Act (HPCA Act 2003) and the Vulnerable Children's Act (VCA 2014) requirements, including police clearance.	Interview <sup>b</sup> may be required for the <i>Counselling</i> major.
<b>Bachelor of Health Science</b> (Midwifery) † (AK1035)	The following requirements apply to applicants for all Health Science degrees with a clinical component (marked †): <ul style="list-style-type: none"> <li>• Must be capable of meeting Health Practitioners Competence Assurance Act (HPCA Act 2003) and the Vulnerable Children's Act (VCA 2014) requirements, including police clearance.</li> <li>• Applicants with a Certificate in Health Care Support must have a B grade average or above, and have completed Year 13.</li> <li>• Applicants under Special Admission without previous tertiary qualifications must supply a CV and references.</li> <li>• Applicants with English as a second or other language, who have not completed at least three years of secondary schooling in New Zealand, will be required to meet IELTS requirements.</li> </ul>	Preference will be given to applicants with the highest rank scores and/or evidence of accomplishments in the relevant field.  Any applicants who are transferring from a degree or similar will be considered under the Transfer Protocols of the Faculty.  Applicants with two or more years of secondary and/or tertiary education outside NZ will be interviewed <sup>b</sup> . For other applicants an interview <sup>b</sup> may be required.  Applicants who do not meet the preferred selection criteria below will be considered on a case-by-case basis.  Secondary school subjects preferred for specific clinical areas are: <i>Midwifery:</i> Applicants will normally require 18 credits at level 3 in either <b>Biology</b> or <b>Chemistry</b> , and 16 credits in one subject from <b>List A</b> <i>Nursing:</i> One subject from <b>List A</b> or Te Reo Maori or Te Reo Rangatira, and one subject from <b>List B</b> or <b>C</b> . <i>Oral Health:</i> Biology and one subject from <b>List A</b> . <i>Paramedicine:</i> One subject from <b>List A</b> and one subject from <b>List B</b> or <b>C</b> .
<b>Bachelor of Health Science</b> (Nursing) † (AK3324)		
<b>Bachelor of Health Science</b> (Occupational Therapy) † (AK3410)		
<b>Bachelor of Health Science</b> (Oral Health) † (AK3113)		
<b>Bachelor of Health Science</b> in Paramedicine † (AK3680)	Applicants for <i>Midwifery</i> and <i>Nursing</i> require satisfactory references. Applicants for <i>Midwifery</i> and <i>Paramedicine</i> must hold a valid driver's licence.	
<b>Bachelor of Health Science</b> (Physiotherapy) † (AK3313)		
<b>Bachelor of Health Science</b> (Podiatry) † (AK3713)		
<b>Bachelor of Laws</b> (AK1008)		Interview <sup>b</sup> may be required.

Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Bachelor of Māori Development</b> (AK3453)		Preference will be given to applicants with English and Te Reo Māori/Rangatira. Interview <sup>b</sup> may be required.
<b>Bachelor of Mathematical Sciences</b> (AK1271)		Preference will be given to applicants with one or more subjects from <b>List C</b> . Students who do not have the above background may be directed to take certain papers in their first year of study. Interview <sup>b</sup> may be required.
<b>Bachelor of Medical Laboratory Science</b> (AK3432)	Must be capable of meeting Health Practitioners Competence Assurance Act (HPCA Act 2003) requirements, including police clearance. Biology, Chemistry and Statistics.	
<b>Bachelor of Science</b> (AK1041)		
<i>Analytcs</i> <i>Applied Mathematics</i> <i>Astronomy</i> <i>Computer Science</i>		Preference will be given to applicants with one or more subjects from <b>List C</b> . Students who do not have the above background may be directed to take certain papers in their first year of study. Interview <sup>b</sup> may be required.
<i>Applied Conservation</i> <i>Biomedical Science</i> <i>Chemistry</i> <i>Environmental Science</i> <i>Food Safety</i> <i>Food Science</i> <i>Geospatial Science</i> <i>Health Protection</i> <i>Marine Biology</i> <i>Microbiology</i>		Preference will be given to applicants who have 2 or more subjects from <b>List B</b> .

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Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Bachelor of Sport and Recreation</b> (AK3521)	Must be capable of meeting the Vulnerable Children's Act (VCA 2014) requirements, including police clearance.	Preference will be given to applicants with one subject from <b>List A</b> and either Physical Education or a subject from <b>List B</b> or <b>C</b> .
<i>Outdoor Education</i>		Interview <sup>b</sup> may be required.
<b>Bachelor of Visual Arts</b> (AK3352)	Portfolio of art work.	Interview <sup>b</sup> may be required.
<b>CONJOINT PROGRAMMES – Applicants admitted to the conjoint degrees must meet the requirements for entry set by each of the component degrees.</b>		
Applicable to all conjoint programmes:	NCEA Level 3 with merit, or equivalent. Applicants must meet any requirements for entry set by each of the component degrees. Where a student is applying on completion of the first year of study in one of the component degrees, they must have an average grade of B or better in their first year papers.	Interview <sup>b</sup> may be required.

b. Interview may take the form of a face to face discussion, video or written response to questions.

### Diploma Programme Admission

To gain admission to an undergraduate diploma, all applicants must have completed Year 12 or equivalent and meet the specific admission requirements for the programme. Other evidence such as an interview, a curriculum vitae, references or a police clearance may also be required.

List A and D refer to the following groups of subjects:

**List A:** Classical Studies, Drama, English, Geography, Health Education, History, History of Art, Media Studies, Social Studies, Te Reo Māori or Te Reo Rangatira

**List B:** Biology, Chemistry, Earth and Space Science, Physics, Science

**List D:** Business Studies, Economics, Physical Education, Te Reo Māori, Te Reo Rangatira

Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Diploma in Applied Science</b> (AK3750)	Completion of Year 12 NCEA 48 credits at level 2 or higher including 8 credits at level 2 in any one subject from <b>List B</b> . CIE 60 points on the UCAS Tariff, including any one subject similar to the NCEA subjects listed above. Applicants for the <i>Anaesthetic Technician</i> pathway must be capable of meeting the Vulnerable Children's Act (VCA, 2014) requirements, including police clearance.	<i>Anaesthetic Technician pathway</i> Letter of confirmation from training hospital. <i>Pre-Chiropractic pathway</i> Letter of Intention from the New Zealand Chiropractic College
<b>Diploma in Chinese</b> (AK3428)	Completion of Year 12 NCEA	Completion of Year 13 is recommended.
<b>Diploma in Culinary Arts</b> (AK3714)	48 credits at level 2 or higher including 8 credits at level 2 in any one subject from <b>List A or D</b> CIE	Interview <sup>b</sup> may be required.
<b>Diploma in Japanese</b> (AK3429)	60 points on the UCAS Tariff, including any one subject similar to the NCEA subjects listed above	Completion of Year 13 is recommended.
<b>Diploma in Patisserie</b> (AK3731)		

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Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Diploma in Sport and Recreation</b> (AK3246)	Must be capable of meeting the Vulnerable Children's Act (VCA 2014) requirements, including police clearance. Completion of Year 12 NCEA 48 credits at level 2 or higher including 8 credits at level 2 in any one subject from <b>List A or D</b> CIE 60 points on the UCAS Tariff, including any one subject similar to the NCEA subjects listed above.	Preferred subjects on entry are Level 2: English, Health Education, Mathematics with Calculus, Physical Education, Sciences. Statement of intent required. Interview <sup>b</sup> may be required. Addendum. <sup>a</sup>
<b>Diploma in English Language</b> (AK3770)	Completion of Year 12 NCEA 48 credits at level 2 or higher including 8 credits at level 1 in any one subject from <b>List A or D</b> or ESOL Level 3 credits in reading and writing.	Interview may <sup>b</sup> be required.
<b>Diploma in Business</b> (AK1006)	Applicants are required to have met University Entrance requirements.	
<b>Diploma in Māori Development</b> (AK3768)		Interview <sup>b</sup> may be required.
<b>Diploma in Interpreting and Translation</b> (AK3771)	Not open to school leavers. Applicants must demonstrate proficiency to undergraduate degree level in English and an additional language.	Interview <sup>b</sup> may be required.
<b>Diploma in Paramedic Science</b> (AK1011)	Must be capable of meeting the Vulnerable Children's Act (VCA 2014) requirements, including police clearance.	

a. This is usually in the form of a written commentary which may list reasons for choosing the course of study, related experience and or understanding of the career choice.

b. Interview may take the form of a face to face discussion, video or written response to questions.



### Certificate Programme Admission

To gain admission to an undergraduate certificate, all applicants must meet the specific admission requirements for the programme. Other evidence such as an interview, a curriculum vitae, references or a police clearance may also be required.

List A and D refer to the following groups of subjects:

**List A:** Classical Studies, Drama, English, Geography, Health Education, History, History of Art, Media Studies, Social Studies

**List D:** Business Studies, Economics, Physical Education, Te Reo Māori, Te Reo Rangatira

Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Certificate in Employment Skills English</b> (AK3445)	Evidence of suitability to undertake the programme.	A language background other than English. Placement test and interview <sup>w</sup> will be required.
<b>Certificate in English Language</b> (AK1237)		Placement test and interview <sup>w</sup> will be required. Completion of Year 12 (or equivalent) preferred.
<b>Certificate in Applied Science</b> (AK1018)	Completion of Year 12 or equivalent.	Preference will be given to applicants with at least 12 credits at level 2 in one subject from <b>List B</b> , and 12 credits at level 2 in one or more subjects from <b>List A, B or C</b> .
<b>Certificate in Foundation Studies</b> (AK3716)		
<b>Certificate in Practical Patisserie</b> (AK3546)		

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Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Certificate in Hospitality and Tourism</b> (AK3598)	Completion of Year 12 or equivalent. NCEA 48 credits at level 2 and 8 credits at level 1 or higher in one subject from <b>List A or D</b> . Applicant must be at least 17 years of age. CIE 60 points on the UCAS Tariff.	
<b>Certificate in Social Sciences</b> (AK3724)	Completion of Year 12 or equivalent. 48 credits at level 2 and 8 credits at level 1 or higher in one subject from <b>List A or D</b> .	Applicants will be selected on the basis of the appropriateness of NCEA subjects to the study of Social Sciences. Interview may be required.
<b>Certificate in Sport and Recreation</b> (AK3761)	Completion of Year 13.	Interview <sup>b</sup> may be required, two references, statement letter of intent and Addendum. <sup>a</sup>
<b>Certificate in Communication Studies</b> (AK3477)	Completion of Year 12 NCEA	Interview <sup>b</sup> , CV, reference, letter of application and school report.
<b>Certificate in Science and Technology</b> (AK1311)	48 credits at level 2 or higher and 8 credits at level 1 or higher in at least one subject from <b>List A</b> . CIE 60 points on the UCAS Tariff.	The course of study of every applicant is subject to the approval of the programme leader. Preference will be given to applicants with NCEA 12 credits at level 2 or higher in Mathematics, and; 8 credits at level 2 or higher in at least one language rich subject.
<b>Certificate in English for Academic Study</b> (AK3309)	NCEA 48 credits at level 2 or higher and 8 credits at level 1 or higher in any subject from <b>List A or D</b> , or ESOL Level 3 credits in reading and writing. Satisfactory performance in the Placement Test.	Interview <sup>b</sup> will be required.

Qualification	Additional Programme Entry Requirements	Selection Criteria and Processes
<b>Certificate in (Specialty) Education</b> (AK1275)	Applicants are required to have met University Entrance requirements. Must meet Education Council and the Vulnerable Children's Act (VCA 2014) requirements, including police clearance and personal declaration. Satisfactory referee reports	Interview <sup>b</sup> , numeracy and literacy competency
<b>Certificate in Business</b> (AK4740)	Completion of Year 13 or equivalent.	Preference will be given to applicants who have at least 50 NCEA Level 3 credits and have met the literacy and numeracy requirements for University Entrance or equivalent.
<b>Certificate in Business Studies</b> (AK1007)	Applicants are required to have met University Entrance requirements. <i>In some circumstances, students who have not met all the requirements for University Entrance, but whose academic record indicates that they have a reasonable chance of success in Level 5 papers, may be admitted on a case by case basis.</i>	
<b>Certificate in Legal Studies</b> (AK2601)		
<b>Certificate in Māori Development</b> (AK3767)		Interview <sup>b</sup> may be required.

- a. This is usually in the form of a written commentary which may list reasons for choosing the course of study, related experience and or understanding of the career choice.  
b. Interview may take the form of a face to face discussion, video or written response to questions.