

GRADUATE CERTIFICATE IN BUSINESS AK3753 GRADUATE DIPLOMA IN BUSINESS AK3709 2026 PROGRAMME STRUCTURE AND COURSES

Choose your Programme and Pathway

Graduate Certificate in Business AK3753

Complete 60 points with at least 45 points at Level 7

Pathway 1: 4 courses of choice

Pathway 2: 4 courses with a **Focus area***

15 points LEVEL 5-7	15 points LEVEL 7	15 points LEVEL 7	15 points LEVEL 7
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**A GradCertBus focus area must be at least 45pts including at least 15pts at level 7. To complete the GradCertBus within 60pts, you will need to complete 30pts at level 7 as indicated*

OR

Graduate Diploma in Business AK3709

Complete 120 points with at least 75 points at Level 7

Pathway 1: 8 courses of choice

Pathway 2: 8 courses with a **Focus area***

1st Semester

15 points LEVEL 5-7	15 points LEVEL 5-7	15 points LEVEL 5-7	15 points LEVEL 7
15 points LEVEL 7	15 points LEVEL 7	15 points LEVEL 7	15 points LEVEL 7

2nd Semester

**A GradDipBus focus area must be at least 75pts including at least 45pts at level 7 as indicated*

Step 1: Choose your Pathway. **Step 2:** Choose your Courses. **Step 3:** [Enrol](#)
View the **Course Descriptors and Timetables** by entering the Course Code into the [AUT Course Search](#)

Focus Areas

Focus areas offer you the opportunity to complete courses from a specific subject area.

Students completing a focus area will have it specified on their transcript.

Accounting
Economics
Entrepreneurship and Innovation**
Finance
Human Resource Management and Employment Relations
Information Systems
International Business and Strategy
Management and Leadership
Marketing
Sustainable Enterprise**

*** focus area not currently available to GradDipBus students
due to the limited number of level 7 courses being offered*

Graduate Certificate in Business students

Please note the following:

- some focus areas have limited offerings and/or pre-requisite requirements, and it may not be possible to complete all 60 points within a single semester
- additional focus areas are available but due to their limited level 7 offerings, it will require extra points to meet the Graduate Certificate in Business L7 requirements. Additional focus areas include: Business Law, Data Analytics for Business, and Supply Chain Management

Please seek [Course Advice](#) if you would like any further information

Focus Areas

Please ensure you are completing the correct levels and points for your programme

Please check timetables and plan out your study carefully as some focus areas have limited offerings

ACCOUNTING

GradCertBus students: this cannot be completed in one semester (pre-reqs)

ACCT502	Accounting Essentials	L5
ACCT602	Financial Accounting	L6
ACCT603	Management Accounting	L6
ACCT604	Taxation	L6
ACCT608	Accounting for Social Impact	L6
ACCT702	Advanced Financial Accounting ^{ACCT602}	L7
ACCT703	Advanced Management Accounting ^{ACCT603}	L7
ACCT704	Auditing ^{ACCT602}	L7

INFORMATION SYSTEMS

GradCertBus students: this can't be completed in one semester (pre-reqs)

BSYS501	Business Information Systems	L5
BSYS601	Business Process Management	L6
BSYS602	Business Data Management	L6
BSYS603	Project Management	L6
BSYS701	Enterprise Information Systems ^{BSYS601 or BSYS602}	L7
BSYS702	Cyber-Security and Risk Management ^{BSYS601 or BSYS602}	L7
BSYS705	Digital Transformation and Social Impact	L7
BSYS706	Designing Systems for Contemporary Enterprises ^{BSYS601 or BSYS602}	L7

ECONOMICS^^

GradCertBus students: this cannot be completed in one semester (pre-reqs)

ECON522	Economics for Social Impact OR ECON520	L5
ECON523	Money, Banking, and Global Financial Markets OR ECON521	L5
ECON623	Behavioural Economics OR ECON620 / ECON621	L6
ECON624	Strategy and Competition OR ECON620 / ECON621	L6
ECON625	Data, Deception, and Decisions OR ECON622	L6
ECON722	Applied Econometrics ^{ECON625 OR ECON622}	L7
ECON723	Microeconomics	RESTRICTION ECON620
ECON724	Macroeconomics	RESTRICTION ECON621

^^ students already underway with an Economics focus area in 2025 – please seek course advice regarding L7 transition courses

ENTREPRENEURSHIP AND INNOVATION

Focus area is only available to GradCertBus students

ENTR501	Introduction to Entrepreneurship and Innovation	L5
INTB501	Business and Strategy in a Changing World	L5
ENTR601	Māori Indigenous Entrepreneurship and Social Innovation	L6
MGMT602	Small and Medium Enterprise Management	L6
ENTR701	Social Entrepreneurship: Inspiring Innovation and Impact	L7
INTB708	Innovation and Technology Strategy	L7

FINANCE

GradCertBus students: this cannot be completed in one semester (pre-reqs)

FINA501	Introduction to Finance	L5
FINA503	Financial Analysis	L5
FINA601	Corporate Finance	L6
FINA602	Investment and Portfolio Analysis	L6
FINA608	Social Impact for Finance	L6
FINA701	International Corporate Finance ^{FINA601 or FINA602}	L7
FINA702	Financial Risk Management ^{FINA602}	L7
FINA706	Financial Institutions and Markets ^{FINA501 or FINA605}	L7

HUMAN RESOURCE MANAGEMENT AND EMPLOYMENT RELATIONS

MGMT501	Managing and Organising	L5
EMPL601	Employment Relations	L6
HRMG601	Human Resource Management	L6
HRMG602	Learning and Development	L6
EMPL702	Workplace Health and Safety	L7
EMPL704	The Dynamics of Employment Regulations	L7
HRMG701	Workforce Strategies for Social Impact	L7
HRMG703	Global Mobility	L7

INTERNATIONAL BUSINESS AND STRATEGY

INTB501	Business & Strategy in a Changing World	L5
INTB603	Dynamic Environments	L6
INTB604	International Business Management	L6
INTB605	Business Strategy	L6
INTB706	Global Social Impact ^{INTB603 (Co), INTB604 (Co)}	L7
INTB707	Strategy in Uncertain Times ^{INTB605}	L7
INTB708	Innovation and Technology Strategy	L7
INTB709	Strategic Design	L7

MANAGEMENT AND LEADERSHIP

MGMT501	Managing and Organising	L5
HRMG601	Human Resource Management	L6
INTB605	Business Strategy	L6
MGMT602	Small and Medium Enterprise Management	L6
MGMT603	Leadership for Change	L6
MGMT704	Management for Social Impact	L7
MGMT705	Stress and Resilience at Work	L7
MGMT708	Organising for the Future of Work	L7

MARKETING

GradCertBus students should seek course advice due to pre-requisites

MKTG501	Marketing Insights	L5
MKTG601	Marketing Research	L6
MKTG602	Marketing Relationships	L6
MKTG603	Consumer Behaviour	L6
MKTG701	Strategic Marketing ^{30 points MKTG L6}	L7
MKTG702	Integrated Marketing Communications ^{30 points MKTG L6}	L7
MKTG703	Digital, Social Media and Mobile Marketing ^{30 points MKTG L6}	L7
MKTG704	Marketing for Social Impact	L7

SUSTAINABLE ENTERPRISE

Focus area is only available to GradCertBus students

SUSE501	Sustainability Leadership	L5
SUSE602	Managing Environmental Issues in Business	L6
ENTR701	Social Entrepreneurship: Inspiring Innovation & Impact	L7
MGMT704	Management for Social Impact	L7

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Course Advice: We have drop-in sessions at City and South, or you can make a time to see us in-person or online – see [Canvas](#) for the times and booking link

List of Courses

All courses are from our Bachelor of Business offerings

Not all courses are being offered in 2026

Course Descriptors and Timetables can be found by entering the Course Code into the [AUT Course Search](#)

[How to Enrol](#)

Please ensure you are selecting the correct levels and points for your programme

	Course Code	Course Name	Points	Pre/Co-Requisite/s
LEVEL 5	ACCT502	Accounting Essentials RESTRICTION ACCT601	15	-
	ACCT503	Accounting Systems and Analytics	15	-
	BSYS501	Business Information Systems	15	-
	BUSS505	Consumer and Organisational Behaviour	15	-
	BUSS507	Financial Decision Making and Information Systems	15	-
	BUSS508	Economics and International Business	15	-
	BUSS509	Ethics, Responsibility and Sustainability	15	-
	BUSS511	Introduction to Programming for Business Analytics	15	-
	ECON505	Business Economics and Data Analysis	15	-
	ECON522	Economics for Social Impact RESTRICTION ECON520	15	-
	ECON523	Money, Banking, and Global Financial Markets RESTRICTION ECON521	15	-
	ENTR501	Introduction to Entrepreneurship and Innovation	15	-
	FINA501	Introduction to Finance	15	-
	FINA503	Financial Analysis RESTRICTION FINA607/FINA704	15	-
	INTB501	Business and Strategy in a Changing World RESTRICTION BUSS506	15	-
	LAWS541	Law for New Zealand Business	15	-
	MGMT501	Managing and Organising	15	-
	MKTG501	Marketing Insights RESTRICTION MARSS01	15	-
	SUSE501	Sustainability Leadership	15	-
LEVEL 6	ACCT602	Financial Accounting	15	-
	ACCT603	Management Accounting	15	-
	ACCT604	Taxation RESTRICTION ACCT707	15	-
	ACCT605	Accounting Legal and Regulatory Framework	15	-
	ACCT606	Financial Management for Accountants RESTRICTION FINA601	15	-
	ACCT608	Accounting for Social Impact	15	-
	BSYS601	Business Process Management	15	-
	BSYS602	Business Data Management	15	-
	BSYS603	Project Management	15	-
	BSYS604	Operations Management	15	-
	BSYS605	Goods and Services Procurement	15	-
	BUSS613	Managing Business Data for Analytics	15	-
	ECON623	Behavioural Economics RESTRICTION ECON712	15	-
	ECON624	Strategy and Competition	15	-
	ECON625	Data, Deception, and Decisions	15	-
	EMPL601	Employment Relations	15	-
	ENTR601	Māori Indigenous Entrepreneurship and Social Innovation	15	-
	FINA601	Corporate Finance RESTRICTION ACCT606	15	-
	FINA602	Investment and Portfolio Analysis	15	-
	FINA605	Building Financial Capability and Wellbeing	15	-
	FINA606	Data Analysis for Business	15	-
	FINA608	Social Impact for Finance	15	-
	HRMG601	Human Resource Management	15	-
	HRMG602	Learning and Development	15	-
	INTB603	Dynamic Environments	15	-
	INTB604	International Business Management RESTRICTION INTB704	15	-
	INTB605	Business Strategy	15	-
	LAWS641	Law of Business Organisations	15	-
	MGMT602	Small and Medium Enterprise Management	15	-
	MGMT603	Leadership for Change	15	-

2026 GRADUATE CERTIFICATE IN BUSINESS AK3753 / GRADUATE DIPLOMA IN BUSINESS AK3709

	Course Code	Course Name	Points	Pre/Co-Requisite/s
	MKTG601	Marketing Research RESTRICTION MARS601	15	-
	MKTG602	Marketing Relationships RESTRICTION MARS602	15	-
	MKTG603	Consumer Behaviour RESTRICTION MARS604/MARS701	15	-
	SUSE602	Managing Environmental Issues in Business	15	-
LEVEL 7	ACCT702	Advanced Financial Accounting	15	ACCT602
	ACCT703	Advanced Management Accounting	15	ACCT603
	ACCT704	Auditing	15	ACCT602
	BSYS701	Enterprise Information Systems	15	BSYS601 or BSYS602
	BSYS702	Cyber-Security and Risk Management	15	BSYS601 or BSYS602
	BSYS704	Logistics and Supply Chain Management	15	-
	BSYS705	Digital Transformation and Social Impact	15	-
	BSYS706	Designing Systems for Contemporary Enterprises	15	BSYS601 or BSYS602
	BUSS719	Data Strategy	15	BUSS613 or FINA606
	ECON720	Microeconomics: Competition, Risk and Strategy RESTRICTION ECON701	15	ECON620
	ECON721	Applied Macroeconometrics	15	ECON621, ECON622
	ECON722	Applied Econometrics	15	ECON625 or ECON622
	ECON723	Microeconomics RESTRICTION ECON620	15	
	ECON724	Macroeconomics RESTRICTION ECON621	15	
	EMPL702	Workplace Health and Safety	15	-
	EMPL704	The Dynamics of Employment Regulations	15	-
	ENTR701	Social Entrepreneurship: Inspiring Innovation and Impact	15	-
	FINA701	International Corporate Finance	15	FINA601 or FINA602
	FINA702	Financial Risk Management	15	FINA602
	FINA706	Financial Institutions and Markets RESTRICTION FINA603	15	FINA501 or FINA605
	HRMG701	Diversity and Inclusion for Social Impact	15	-
	HRMG703	Global Mobility	15	-
	INTB706	Global Social Impact	15	INTB603 (CO), INTB604 (CO)
	INTB707	Strategy in Uncertain Times	15	INTB605
	INTB708	Innovation and Technology Strategy	15	-
	INTB709	Strategic Design	15	-
	MGMT704	Management for Social Impact	15	-
	MGMT705	Stress and Resilience at Work	15	-
	MGMT708	Organising for the Future of Work	15	-
	MKTG701	Strategic Marketing RESTRICTION MARS703	15	30pts from MKTG601/602/603
	MKTG702	Integrated Marketing Communications RESTRICTION MARS603/MARS707	15	30pts from MKTG601/602/603
	MKTG703	Digital, Social Media and Mobile Marketing RESTRICTION MARS708	15	30pts from MKTG601/602/603
	MKTG704	Marketing for Social Impact	15	-

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Overview of Key Points

Your Study	- Courses are normally 15 points. Four 15-point courses per semester are the equivalent of full-time study - Each course requires around 10 hours of individual study per week in addition to its lectures/workshops - Attending your lectures/workshops and submitting all assessments are key to your success
Full-time Study	4 courses 60 points per semester or 8 courses 120 points per year <i>For StudyLink purposes, 0.8fte is considered full-time study (7 courses per year)</i>
Part-time Study	Students who want to study part-time can do so, but there are time limits for completion and specific rules to consider for student loans and allowances. There are limited evening classes, and you may want to attend a course advice session to discuss the part-time options available for you
Time Limits	The total time from first enrolment until the successful completion of all requirements must not normally exceed two years for the GradCertBus and three years for the GradDipBus
GradDipBus	120 points 8 courses including at least 75 points at Level 7 Focus Area: 75 points 5 courses including 45 points at Level 7. The overall 120 points must meet the GradDipBus requirements above. A focus area is specified on your transcript
GradCertBus	60 points 4 courses including at least 45 points at Level 7 Focus Area: 45 points 3 courses. The overall 60 points must meet the GradCertBus requirements above. A focus area is specified on your transcript
Enrolment	You can enrol prior to the semester commencing. In Weeks 1-2 you will need to contact us
Class occurrences	Every course has a code and an occurrence number, eg. BUSS505/ W101 , BUSS505/ M205 W: City Campus; M: South Campus; A: North Campus; N: online W1/M1/N1: Semester 1 occurrence; W2/M2/N2: Semester 2 occurrence You can change occurrences via MyAUT until the end of Week 1 (subject to availability)
Pre-requisites & Co-requisites	A pre-requisite is a specific course that must be successfully completed <u>before</u> studying another course A co-requisite is a course that must either be studied <u>before or with</u> another course
Progression	It is important to reach out early if you are struggling with any of your courses, and there are lots of resources and services available to help you get back on track. We encourage you to contact our Course Advice team who can advise on your situation and refer you as appropriate. Student progression is monitored and students who fail more than half of their enrolment will be referred to support services. Students who do not pass a course on the second attempt, or who fail more than half of their enrolment for a second consecutive semester, will need to apply for approval to continue
Graduation	When you have completed all your requirements for your programme you will be eligible to graduate. Eligible students will be invited to attend an upcoming ceremony usually held in winter or summer. Your qualification will also be made available through My eQuals
Progression to Postgraduate Study	If you are taking one of these programmes as a pathway to postgraduate study, then you may need to complete the majority of your Level 7 courses from one specialisation and achieve a B grade average or higher. Please seek course advice before enrolling