

GRADUATE CERTIFICATE IN BUSINESS AK3753
GRADUATE DIPLOMA IN BUSINESS AK3709
2025 PROGRAMME STRUCTURE AND COURSES

Choose your Programme and Pathway

**Graduate Certificate in Business
AK3753**

Complete 60 points with at least 45 points at Level 7

Pathway 1: 4 courses of choice

Pathway 2: 4 courses with a Focus area*

15 points LEVEL 5-7	15 points LEVEL 7	15 points LEVEL 7	15 points LEVEL 7
------------------------	----------------------	----------------------	----------------------

**A GradCertBus focus area must be at least 45pts including at least 15pts at level 7. To complete the GradCertBus within 60pts, you will need to complete 30pts at level 7 as indicated*

OR

Graduate Diploma in Business AK3709

Complete 120 points with at least 75 points at Level 7

Pathway 1: 8 courses of choice

Pathway 2: 8 courses with a Focus area*

15 points LEVEL 5-7	15 points LEVEL 5-7	15 points LEVEL 5-7	15 points LEVEL 7
15 points LEVEL 7	15 points LEVEL 7	15 points LEVEL 7	15 points LEVEL 7

**A GradDipBus focus area must be at least 75pts including at least 45pts at level 7 as indicated*

Step 1: Choose your Pathway. **Step 2:** Choose your Courses. **Step 3:** [Enrol](#)
 View the **Course Descriptors and Timetables** by entering the Course Code into the [AUT Course Search](#)

Focus Areas

Focus areas offer you the opportunity to choose from a suite of courses centred around a specific theme.

Students completing a focus area will have it specified on their transcript.

Accounting
Business Law**
Economics
Entrepreneurship and Innovation**
Finance
Human Resource Management and Employment Relations
Information Systems
International Business and Strategy
Management and Leadership
Marketing
Sustainable Enterprise**

*** focus area not currently available to GradDipBus students due to the limited number of level 7 courses being offered*

Additional focus areas are available to GradCertBus students, but due to the limited number of level 7 courses offered, these cannot be completed within 60pts – please seek Course Advice if you would like further information

Focus Areas

Please ensure you are completing the correct levels and points for your programme

Please check timetables carefully as there may not be enough courses on offer to complete a focus area in 2025

ACCOUNTING

GradCertBus students: this cannot be completed in one semester (pre-reqs)

ACCT502	Accounting Essentials	L5
ACCT602	Financial Accounting	L6
ACCT603	Management Accounting	L6
ACCT604	Taxation	L6
ACCT608	Accounting for Social Impact	L6
ACCT702	Advanced Financial Accounting ^{ACCT602}	L7
ACCT703	Advanced Management Accounting ^{ACCT603}	L7
ACCT704	Auditing ^{ACCT602}	L7

BUSINESS LAW

Not available to GradDipBus students due to limited L7s

LAWS541	Law for New Zealand Business	L5
ACCT604	Taxation	L6
LAWS641	Law of Business Organisations	L6
EMPL704	The Dynamics of Employment Regulations	L7
MGMT707	Risk Management	L7

ECONOMICS

GradCertBus students: this cannot be completed in one semester (pre-reqs)

ECON520	Principles of Microeconomics	L5
ECON521	Principles of Macroeconomics	L5
ECON620	Microeconomics: Choice & Welfare	L6
ECON621	Macroeconomics: Models, Data & Policy	L6
ECON622	Introduction to Econometrics	L6
ECON720	Microeconomics: Competition, Risk & Strategy ^{ECON620}	L7
ECON721	Applied Macroeconometrics ^{ECON621, ECON622}	L7
ECON722	Applied Econometrics: Causal Inference for Social Impact ^{ECON622}	L7

ENTREPRENEURSHIP AND INNOVATION

Students should seek course advice due to limited offerings in 2025

ENR501	Introduction to Entrepreneurship and Innovation	L5
INTB501	Business and Strategy in a Changing World	L5
ENR601	Māori Indigenous Entrepreneurship and Social Innovation	L6
MGMT602	Small and Medium Enterprise Management	L6
ENR701	Social Entrepreneurship: Inspiring Innovation and Impact	L7
ENR702	Business Models for Commercialising Innovation	L7
INTB708	Innovation and Technology Strategy	L7

FINANCE

GradCertBus students: this cannot be completed in one semester (pre-reqs)

FINA501	Introduction to Finance	L5
FINA503	Financial Analysis	L5
FINA601	Corporate Finance	L6
FINA602	Investment and Portfolio Analysis	L6
FINA608	Social Impact for Finance	L6
FINA701	International Corporate Finance ^{FINA601 or FINA602}	L7
FINA702	Financial Risk Management ^{FINA602}	L7
FINA706	Financial Institutions and Markets ^{FINA501 or FINA605}	L7

HUMAN RESOURCE MANAGEMENT AND EMPLOYMENT RELATIONS

MGMT501	Managing and Organising	L5
EMPL601	Employment Relations	L6
HRMG601	Human Resource Management	L6
HRMG602	Learning and Development	L6
EMPL702	Workplace Health and Safety	L7
EMPL704	The Dynamics of Employment Regulations	L7
HRMG701	Diversity & Inclusion for Social Impact	L7
HRMG703	Global Mobility	L7

INFORMATION SYSTEMS

GradCertBus students: this can't be completed in one semester (pre-reqs)

BSYS501	Business Information Systems	L5
BSYS601	Business Process Management	L6
BSYS602	Business Data Management	L6
BSYS603	Project Management	L6
BSYS701	Enterprise Information Systems ^{BSYS601 or BSYS602}	L7
BSYS702	Cyber-Security and Risk Management ^{BSYS601 or BSYS602}	L7
BSYS705	Digital Transformation and Social Impact	L7
BSYS706	Designing Systems for Contemporary Enterprises ^{BSYS601 or BSYS602}	L7

INTERNATIONAL BUSINESS AND STRATEGY

GradCertBus students: this can't be completed in one semester (pre-reqs)

INTB501	Business & Strategy in a Changing World	L5
INTB603	Dynamic Environments	L6
INTB604	International Business Management	L6
INTB605	Business Strategy	L6
INTB706	Global Social Impact ^{INTB603 (Co), INTB604 (Co)}	L7
INTB707	Strategy in Uncertain Times ^{INTB605}	L7
INTB708	Innovation and Technology Strategy	L7
INTB709	Strategic Design	L7

MANAGEMENT AND LEADERSHIP

MGMT501	Managing and Organising	L5
HRMG601	Human Resource Management	L6
INTB605	Business Strategy	L6
MGMT602	Small and Medium Enterprise Management	L6
MGMT603	Leadership for Change	L6
MGMT704	Management for Social Impact	L7
MGMT705	Stress and Resilience at Work	L7
MGMT708	Organising for the Future of Work	L7

MARKETING

GradCertBus students should seek course advice due to pre-requisites

MKTG501	Marketing Insights	L5
MKTG601	Marketing Research	L6
MKTG602	Marketing Relationships	L6
MKTG603	Consumer Behaviour	L6
MKTG701	Strategic Marketing ^{30 points MKTG L6}	L7
MKTG702	Integrated Marketing Communications ^{30 points MKTG L6}	L7
MKTG703	Digital, Social Media and Mobile Marketing ^{30 points MKTG L6}	L7
MKTG704	Marketing for Social Impact	L7

SUSTAINABLE ENTERPRISE

Students should seek course advice due to limited offerings in 2025

SUSE501	Sustainability Leadership	L5
ACCT607	Sustainability Accounting and Reporting	L6
SUSE602	Managing Environmental Issues in Business	L6
ENR701	Social Entrepreneurship: Inspiring Innovation and Impact	L7
MGMT704	Management for Social Impact	L7
SUSE701	Sustainability Consultant Project ^{SUSE602 or any L6 with approval}	L7

Don't guess if you're on the right track – come and see us and we'll help you map out your study

Email: business@aut.ac.nz

Visit: WF Level 1 City – see [Canvas](#) for times

Book: Make a time to see us in-person or online – see [Canvas](#) for the times and booking link

List of Courses

All courses are from our Bachelor of Business offerings

Not all courses are being offered in 2025

Course Descriptors and Timetables can be found by entering the Course Code into the [AUT Course Search](#)

[How to Enrol](#)

Please ensure you are selecting the correct levels and points for your programme

	Course Code	Course Name	Points	Pre/Co-Requisite/s
LEVEL 5	ACCT502	Accounting Essentials ^{RESTRICTION ACCT601}	15	-
	ACCT503	Accounting Systems and Analytics	15	-
	BSYS501	Business Information Systems	15	-
	BUSS505	Consumer and Organisational Behaviour	15	-
	BUSS507	Financial Decision Making and Information Systems	15	-
	BUSS508	Economics and International Business	15	-
	BUSS509	Ethics, Responsibility and Sustainability	15	-
	BUSS511	Introduction to Programming for Business Analytics	15	-
	ECON505	Business Economics and Data Analysis	15	-
	ECON520	Principles of Microeconomics ^{RESTRICTION ECON502}	15	-
	ECON521	Principles of Macroeconomics ^{RESTRICTION ECON502/ECON602}	15	-
	ENTR501	Introduction to Entrepreneurship and Innovation	15	-
	FINA501	Introduction to Finance	15	-
	FINA503	Financial Analysis ^{RESTRICTION FINA607/FINA704}	15	-
	FINA504	Introduction to Financial Management for Māori Business	15	-
	INTB501	Business and Strategy in a Changing World ^{RESTRICTION BUSS506}	15	-
	LAWS541	Law for New Zealand Business	15	-
	MGMT501	Managing and Organising	15	-
	MKTG501	Marketing Insights ^{RESTRICTION MARSS01}	15	-
	SUSE501	Sustainability Leadership	15	-
LEVEL 6	ACCT602	Financial Accounting	15	-
	ACCT603	Management Accounting	15	-
	ACCT604	Taxation ^{RESTRICTION ACCT707}	15	-
	ACCT605	Accounting Legal and Regulatory Framework	15	-
	ACCT606	Financial Management for Accountants	15	-
	ACCT608	Accounting for Social Impact	15	-
	BSYS601	Business Process Management	15	-
	BSYS602	Business Data Management	15	-
	BSYS603	Project Management	15	-
	BSYS604	Operations Management	15	-
	BSYS605	Goods and Services Procurement	15	-
	BUSS613	Managing Business Data for Analytics	15	-
	ECON620	Microeconomics: Choice and Welfare ^{RESTRICTION ECON601}	15	-
	ECON621	Macroeconomics: Models, Data and Policy ^{RESTRICTION ECON602}	15	-
	ECON622	Introduction to Econometrics ^{RESTRICTION ECON603}	15	-
	EMPL601	Employment Relations	15	-
	ENTR601	Māori Indigenous Entrepreneurship and Social Innovation	15	-
	FINA601	Corporate Finance	15	-
	FINA602	Investment and Portfolio Analysis	15	-
	FINA605	Building Financial Capability and Wellbeing	15	-
	FINA606	Data Analysis for Business	15	-
	FINA608	Social Impact for Finance	15	-
	HRMG601	Human Resource Management	15	-
	HRMG602	Learning and Development	15	-
	INTB603	Dynamic Environments	15	-
	INTB604	International Business Management ^{RESTRICTION INTB704}	15	-
	INTB605	Business Strategy	15	-
	LAWS641	Law of Business Organisations	15	-
	MGMT602	Small and Medium Enterprise Management	15	-

2025 GRADUATE CERTIFICATE IN BUSINESS AK3753 / GRADUATE DIPLOMA IN BUSINESS AK3709

Course Code	Course Name	Points	Pre/Co-Requisite/s
MGMT603	Leadership for Change	15	-
MGMT604	Māori Indigenous Management and Marketing	15	-
MKTG601	Marketing Research <small>RESTRICTION MARS601</small>	15	-
MKTG602	Marketing Relationships <small>RESTRICTION MARS602</small>	15	-
MKTG603	Consumer Behaviour <small>RESTRICTION MARS604/MARS701</small>	15	-
SUSE602	Managing Environmental Issues in Business	15	-
LEVEL 7			
ACCT702	Advanced Financial Accounting	15	ACCT602
ACCT703	Advanced Management Accounting	15	ACCT603
ACCT704	Auditing	15	ACCT602
BSYS701	Enterprise Information Systems	15	BSYS601 or BSYS602
BSYS702	Cyber-Security and Risk Management	15	BSYS601 or BSYS602
BSYS704	Logistics and Supply Chain Management	15	-
BSYS705	Digital Transformation and Social Impact	15	-
BSYS706	Designing Systems for Contemporary Enterprises	15	BSYS601 or BSYS602
BUSS719	Data Strategy	15	BUSS613 or FINA606
BUSS730	Māori Indigenous Business Project	15	ENTR601, MGMT604
ECON720	Microeconomics: Competition, Risk and Strategy <small>RESTRICTION ECON701</small>	15	ECON620
ECON721	Applied Macroeconometrics	15	ECON621, ECON622
ECON722	Applied Econometrics: Causal Inference for Social Impact	15	ECON622
EMPL702	Workplace Health and Safety	15	-
EMPL704	The Dynamics of Employment Regulations	15	-
ENTR701	Social Entrepreneurship: Inspiring Innovation and Impact	15	-
FINA701	International Corporate Finance	15	FINA601 or FINA602
FINA702	Financial Risk Management	15	FINA602
FINA706	Financial Institutions and Markets <small>RESTRICTION FINA603</small>	15	FINA501 or FINA605
HRMG701	Diversity and Inclusion for Social Impact	15	-
HRMG703	Global Mobility	15	-
INTB706	Global Social Impact	15	INTB603 (CO), INTB604 (CO)
INTB707	Strategy in Uncertain Times	15	INTB605
INTB708	Innovation and Technology Strategy	15	-
INTB709	Strategic Design	15	-
MGMT704	Management for Social Impact	15	-
MGMT705	Stress and Resilience at Work	15	-
MGMT708	Organising for the Future of Work	15	-
MKTG701	Strategic Marketing <small>RESTRICTION MARS703</small>	15	30pts from MKTG601/602/603
MKTG702	Integrated Marketing Communications <small>RESTRICTION MARS603/MARS707</small>	15	30pts from MKTG601/602/603
MKTG703	Digital, Social Media and Mobile Marketing <small>RESTRICTION MARS708</small>	15	30pts from MKTG601/602/603
MKTG704	Marketing for Social Impact	15	-
SUSE701	Sustainability Consultant Project	15	SUSE602 or any L6 with approval

Don't guess if you're on the right track – come and see us and we'll help you map out your study

Email: business@aut.ac.nz

Visit: WF Level 1 City – see [Canvas](#) for times

Book: Make a time to see us in-person or online – see [Canvas](#) for the times and booking link

Overview of Key Points

Your Study	<ul style="list-style-type: none"> • Courses are normally 15 points. Four 15-point courses per semester are the equivalent of full-time study • Each course requires around 10 hours of individual study per week in addition to its lectures/workshops • Attending all lectures/workshops and submitting all assessments are key to your success
Full-time Study	<p>4 courses 60 points per semester or 8 courses 120 points per year <i>For StudyLink purposes, 0.8fte is considered full-time study (7 courses per year)</i></p>
Part-time Study	Students who want to study part-time can do so, but there are time limits for completion and specific rules to consider for student loans and allowances. There are limited evening classes, and you may wish to attend a course advice session to discuss the part-time options available for you
Time Limits	The total time from first enrolment until the successful completion of all requirements must not normally exceed two years for the GradCertBus and three years for the GradDipBus
GradDipBus	<p>120 points 8 courses including at least 75 points at Level 7 Focus Area: 75 points 5 courses including 45 points at Level 7. The overall 120 points must meet the GradDipBus requirements above. A focus area is specified on your transcript</p>
GradCertBus	<p>60 points 4 courses including at least 45 points at Level 7 Focus Area: 45 points 3 courses. The overall 60 points must meet the GradCertBus requirements above. A focus area is specified on your transcript</p>
Enrolment	You can enrol prior to the semester commencing. In Weeks 1-2 you will need to contact us
Class occurrences	<p>Courses may have more than one class to choose from in a semester and they are distinguished by a course code/occurrence, eg. BUSS505/W101, BUSS505/M205 W: City Campus; M: South Campus; A: North Campus; N: online W1/M1/N1: Semester 1 occurrence; W2/M2/N2: Semester 2 occurrence</p>
Changing occurrences	You can change occurrences via MyAUT/Arion until the end of Week 1. In Week 2 you will need to contact us
Pre-requisites & Co-requisites	<p>A pre-requisite is a specific course that must be successfully completed <u>before</u> studying another course A co-requisite is a course that must either be studied <u>before or with</u> another course</p>
Progression	<p>It is important to reach out early if you are struggling with any of your courses, and there are lots of resources and services available to help you get back on track. We encourage you to contact our Course Advice team who can advise on your situation and refer you as appropriate.</p> <p>Student progression is monitored and students who fail more than half of their enrolment will be referred to support services. Students who do not pass a course on the second attempt, or who fail more than half of their enrolment for a second consecutive semester, will need to apply for approval to continue</p>
Graduation	When you have completed all your requirements for your programme you will be eligible to graduate. Eligible students will be invited to attend an upcoming ceremony usually held in winter or summer. Your qualification will also be made available through My eQuals
Progression to Postgraduate Study	If you are taking one of these programmes as a pathway to postgraduate study, then you may need to complete the majority of your Level 7 courses from one specialisation and achieve a B grade average or higher. Please seek course advice before enrolling