# What's happening this week?

# Monday 12 December 2022 to Friday 27 January 2023

### **Summer Operations Period**

#### Saturday 17 December 2022 to Sunday 7 January 2023

Meri Kirihimete me ngā mihi o te tau hou ki a koutou katoa. The AUTEC Secretariat wishes all researchers a merry summer holiday. Auckland University of Technology will be closed for the Summer Operations Period from Saturday 17 December 2022 through to Sunday 8 January 2023, reopening on Monday 9 January 2023. We advise that any AUTEC correspondence received after Tuesday 13 December 2022 will be actioned in the New Year.

## **Campus Drop Ins and Workshops**

Due to changes in staffing, all workshops and campus drop ins are suspended until further notice.

## **Business Economics and Law Faculty Representative**

The AUTEC Faculty Representative is available to meet with researchers by appointment only, in person or using TEAMS or Zoom.

Email barbara.myers@aut.ac.nz for an appointment.

# **Culture and Society Faculty Representative**

The AUTEC Faculty Representative is available to meet with researchers by appointment only, in person at City Campus or using TEAMS or Zoom. Email julienne.molineaux@aut.ac.nz for an appointment

## **Design and Creative Technologies Faculty Representative**

The AUTEC Faculty Representative is available to meet with researchers by appointment only, in person at City Campus or using TEAMS or Zoom Monday to Wednesday.

Email andrew.denton@aut.ac.nz for an appointment.













#### Health and Environmental Science Faculty Representative The AUTEC Faculty Representative is available to meet with researchers by appointment only, in person or using TEAMS or Zoom, Mondays to Thursdays. Email <a href="mailto:cook@aut.ac.nz">cook@aut.ac.nz</a> for an appointment.

#### **Te Ara Poutama Faculty Representative**

This position is currently vacant.

## Health and Environmental Sciences Research Support **Clinics**

The Faculty of Health and Environmental Sciences offers regular research support clinics providing advice on research design, specifically focusing on biostatistics, data management, epidemiology, Māori and Pacific health, research ethics, and research planning and funding. Clinics are being held at South, North, City, and Millennium campuses.

information For further please email biostats@aut.ac.nz or nick.garrett@aut.ac.nz and to make an appointment please go to https://redcap.aut.ac.nz/surveys/?s=KMMAF4DT84.

### **Research Ethics Advisor**

This position is currently vacant.









# **CONTACT DETAILS**

#### AUTEC SECRETARIAT – ethics@aut.ac.nz

Liz Binns ext 6038 - Kaiwhakahaere Matua o AUTEC | Research Ethics Lead, AUTEC Secretariat Erin Moloney ext 8316 - Executive Officer Research Ethics *Position Vacant* ext 8860 - Kaitohutohu Matatika Rangahau | Research Ethics Advisor The AUTEC Secretariat is located on the fourth floor of the WU Building at 46 Wakefield Street.

#### **CHAIR**

Dr Katey Thom ext 7744

#### **AUTEC FACULTY REPRESENTATIVES**

Dr Barbara Myers ext 5366 – Business, Economics, and Law Dr Julienne Molineaux ext 5890 - Culture and Society Associate Professor Andrew Denton ext 6242 - Design and Creative Technologies Associate Professor Catherine Cook ext 6651 – Health and Environmental Sciences Position Vacant ext - Te Ara Poutama

#### **Submitting Ethics Applications and Amendments**

Applications and amendments may be submitted by email. A single .pdf file containing the form and all related documents is to be emailed to ethics@aut.ac.nz. The scanned single .pdf file must have the EA form at the beginning and the other documents in the order stated in the form. The application or amendment must have all the required signatures.

#### NEXT AUTEC AGENDA CLOSING DATES

The full schedule of AUTEC dates is available <u>here</u>. The first AUTEC agenda closing dates for 2023 are at 4 pm on Wednesdays 25 January 2023 and 15 February 2023.

As many applications are reviewed under delegated authority, you are advised to submit your application to the Secretariat by email as soon as it is ready. Waiting for the agenda closing day may delay its review.

Comprehensive information about AUTEC and its procedures may be found on the research ethics website at http://aut.ac.nz/researchethics