



TTTMTM Abstract Submission Form Oral Presentation

For enquiries about abstracts and papers please contact the Conference team at

ToiTauira2018@aut.ac.nz

ABSTRACT SUBMISSION FORM – ORAL PRESENTATION				
Closing dates for abstracts are: 1 June 2018				
<p>Standard presentations are 20 minutes, including questions. There is also limited time for Chair's introductions, and to allow people to move between sessions. Please respect your fellow presenters and audience by keeping to your allotted time. This ensures all presenters have a chance to speak equally and audience questions and comments are heard.</p> <p>It is recommended to prepare your presentation as a full written paper. This will help you hone and develop your argument, thoughts and presentation to ensure you are meeting the expected outcomes of the conference themes. Prepare any PowerPoint or similar presentation files in advance (<i>back-up your electronic files to avoid any risks</i>)</p> <p>Generally, it takes 2 minutes to read a double-spaced page at reasonable speed, therefore 13 minutes speaking time is 6-7 pages double spaced. Practice delivering your paper in a conversational tone and time yourself, remembering that you may add start and end remarks during the session. At conference, make contact with your session Chair. Check they have been provided with your presentation. Arrive at least 5 minutes prior to your session.</p>				
Speaker	Session duration	Speaking time	Question time	Changeover time
Oral Presentations	30 min	23 min	5 min	2 min

ABSTRACT DETAILS – ORAL PRESENTATION	
Title of Presentation	[15 words (max)]
Abstract	[400 word (min) – 500 word (max)]
<p>Theme: Te Pūrengi</p> <p>This year's theme uses the metaphor Te Pūrengi to symbolise the quest of navigating change as we seek out opportunities and venture into new waters. Attention is paid to how do these tides and currents shape Māori aspirations in the increasingly complex and ever-changing tertiary education environment? What might change look like, do for us: educationally, socially, culturally, politically, personally? Here we ask participants to stake a position in a conversation about the relationship between aspiration and change in the development of Māori and Indigenous identities and communities.</p> <p>Please indicate the conference sub-theme your presentation addresses [Choose <i>ONLY one theme</i>]</p>	<input type="checkbox"/> Te Reo Māori me ōna tikanga <input type="checkbox"/> Student Recruitment and retention, e.g. academic support <input type="checkbox"/> Staff recruitment and retention <input type="checkbox"/> Administration, management, and/or governance <input type="checkbox"/> Teaching, learning and research.
Presenter Name/s	[Prof/Dr/Mr/Mrs/Ms/Miss]
Presenter Email/s	
Presenter Iwi Affiliation/s	
Presenter Institution/Organisation	

Presenter Profile/s <i>[include position/role/qualification/ Experience/interests, etc.]</i>	[100 word (max)]
Willing to Chair one or more sessions? <i>[Include how many sessions and TICK your preferred days/dates and time of day]</i>	<input type="checkbox"/> Yes, I am willing to Chair a session <input type="checkbox"/> DAY 1 – 5 September afternoon <input type="checkbox"/> <input type="checkbox"/> DAY 2 – 6 September afternoon <input type="checkbox"/>



TTTMM Abstract Style Guide

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Title of the paper [Calibri Light 16pt]

Author/s (e.g. Doe, Heeni¹; Bloggs, Hohepa²) [Calibri Light 11pt]

¹*Institution [Calibri Light – Italic 11pt]*

²*Institution [Calibri Light – Italic 11pt]*

This abstract template has been provided both to assist your submission and to ensure a uniform style throughout the handbook. Thank you for complying with the formatting provided here. You may download this template as many times as you require. To maintain the formatting of this document you can type over the text. To follow are more detailed instructions on the format. Please type the title of the abstract in sentence case. Abstracts must contain a title, author names, with the presenting author first, and their organisations.

Abstracts are 400 words (min) to 500 words (max) for Oral and Poster presentations and 600 words (min) to 1,000 words (max) for short-form and long-form Panel presentations. [Calibri Light 11pt]

The font is Calibri Light. The text style is left-aligned, single-spaced, with 6pt spacing before and after paragraphs. [Calibri Light 11pt]

Biography of presenting author/s

Presenting author name [Calibri Light 11pt]

Profile of presenting author (max. length 100 words) i.e. include affiliations, present role, and area of research interest. [Calibri Light 9pt, single-spaced, with no space before and after paragraphs.]