



- The student completes a department induction/orientation. There is a suggested guide in the Clinical Placement Handbook.
- The student completes a Self-Assessment (Form 1) prior to Meeting 1. If printed, this is provided to the Preceptor before the Meeting.
- The Preceptor/CCL completes the Initial Learning Contract (Document 1) in conjunction with the student and Form 1. You may view the students Form 1 via the Clinical App.
- Document 1 may be accessed via the Clinical App or retrieved from the online clinical supervision website.

- The student partially completes their Evidence Log (Form 2). If printed, this is provided to the Preceptor before the Meeting.
- The Preceptor/CCL completes the Placement Interim Review (Document 2) in conjunction with the student and Form 2. You may view the students Form 2 via the Clinical App.
- Document 2 may be accessed via the Clinical App or retrieved from the online clinical supervision website.
- Outcomes of this meeting may be used to influence amendments to the Initial Learning Contract. These amendments are not required to be submitted to AUT.

- The student completes their Evidence Log (Form 2) AND Final Self-Assessment (Form 3). If printed, this is provided to the Preceptor before the Meeting.
- The Preceptor/CCL completes the Placement Final Review (Document 3) in conjunction with the student and Form 2, and Form 3. You may view the students Form 2 and Form 3 via the Clinical App.
- Document 3 may be accessed via the Clinical App or retrieved from the online clinical supervision website.

#### Additional information

- The purpose of the meetings is to provide valuable feedback and feedforward to the student to ensure clinical placements are rewarding and educationally sound.
- The above structure represents the documentation which is required to be submitted by the student to AUT. Additional meetings may be held at the Students and/or Preceptor/CCL request. Documentation from these meetings is not required.
- Either the student and/or Preceptor/CCL may request AUT to mediate where there are discrepancies between expectations. This may be arranged by contacting the Programme Leader, Perioperative Practice (see Clinical Placement Handbook for contact details).