# City Mobility Parking Userguide





## Step 1

Open your UbiPark App on your device.





### Step 2

Click on the light blue carpark.





### Step 3

#### Scroll up slightly and Click UbiPay.





### Step 4

Select / Confirm vehicle and payment method. Then click Next.



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|------------------|-----------------|-------|--|--|
| <                | Zone            |       |  |  |
|                  |                 |       |  |  |
| Select Vehicle   |                 |       |  |  |
|                  | Car             |       |  |  |
| UBITST           |                 | •     |  |  |
| 1                | Manage Vehicles |       |  |  |
|                  |                 |       |  |  |
|                  |                 |       |  |  |
|                  |                 |       |  |  |
| Payment          |                 |       |  |  |
| VISA ෩ XXXX-X    | XXX-XXX-4242    | •     |  |  |
| <u> </u>         | Manage Payments |       |  |  |
|                  |                 |       |  |  |
|                  |                 |       |  |  |
|                  |                 |       |  |  |
|                  |                 |       |  |  |
|                  |                 |       |  |  |
|                  | Next            |       |  |  |
|                  |                 |       |  |  |



Step 5

#### Click Start Session.



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|---|--|-------------------------|
| <   | Zone   |                         |
| Parking zone<br>9288500<br>AUT Mol<br>Campus<br>CCS per | e<br>01<br>pility Parkers Onl<br>You must displa<br>mit. | y - City<br>y a current |
|   | View Rates   |                         |
| Vehicle<br>Black U<br>UBITST                            | Jbi Car  |                         |
| Payment<br>VISA<br>XXXX-<br>Expires                     | <b>XXXX-XXXX-424</b><br>02/22                            | 2                       |
|   | Start Session  |                         |



## Step 6

Confirm start session. Your parking session is now active. You will see the time parked and current charges on the app screen.



## Step 7

After you have finished parking, click Stop Session.

| Stop Session |  |
|--------------|--|
|              |  |



### Step 8

Confirm Stop session. You will see a summary screen which can then be closed.



### Thank you.



