

Certificates

CERTIFICATE IN APPLIED MENTAL HEALTH (CertAMH) REGULATIONS

Note: not open for new enrolments from 2016

AK1022

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in Applied Mental Health at level 4, a student must achieve 120 points by successfully completing 564101–564104.

CERTIFICATE IN APPLIED MENTAL HEALTH TABLE			
Code	Title	Points	Prerequisites
564101	Mental Health Support Work I	30	
564102	Mental Health Support Work II	30	564101
564103	Mental Health Support Work III	30	564102
564104	Mental Health Support Work IV	30	564103

CERTIFICATE IN APPLIED SCIENCE (CertAppSc) REGULATIONS

AK1018

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Applied Science, a student must achieve 120 points with at least 45 points at level 4 or above by successfully completing the requirements in the structure below.
- 2 A student may substitute up to 15 points with a paper from another programme with the approval of the programme leader.

Structure

120 points from	Level 4:	BIOL401, CHEM401, COMM401, ECOL401, HUMB401, MATH400, MATH401, SCIE401, STAT400
	Level 5:	BIOL502, CHEM501, ECOL501, STAT501

CERTIFICATE IN APPLIED SCIENCE TABLE			
Code	Title	Points	Prerequisites
BIOL401	Foundation Biology	15	
BIOL502	Plants and Animals	15	BIOL401
CHEM401	Foundation Chemistry	15	
CHEM501	Principles of Chemistry	15	CHEM401
COMM401	Introduction to Academic Writing	15	
ECOL401	Foundation Ecology	15	
ECOL501	Ecology and Evolution	15	ECOL401
HUMB401	Foundation Human Anatomy and Physiology	15	
MATH400	Foundation Mathematics	15	
MATH401	Foundation Algebra	15	
SCIE401	Foundation Biophysics	15	
STAT400	Foundation Statistics	15	
STAT500	Applied Statistics	15	STAT400

CERTIFICATE IN BUSINESS (CertBus) REGULATIONS

AK4740

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Business at level 4, a student must achieve 60 points at level 4 by successfully completing the paper below.

Structure

60 points

Level 4: BUSS401

CERTIFICATE IN BUSINESS TABLE			
Code	Title	Points	Prerequisites
BUSS401	Introductory Business Studies	60	

CERTIFICATE IN BUSINESS STUDIES (CertBusSt) REGULATIONS

AK1007

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Business Studies a student must achieve 60 points with at least 45 points at level 5 or level 6 from the papers listed in the Bachelor of Business Table.

Refer to Bachelor of Business Table on page 423.

CERTIFICATE IN COMMUNICATION STUDIES (CertCS) REGULATIONS

AK3477

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in Communication Studies at level 4, a student must achieve 120 points by successfully completing COMM400, COMM401, COMM403, DIGM400, JOUR400, PUBL400, RADC400, TVSP400.

CERTIFICATE IN COMMUNICATION STUDIES TABLE			
Code	Title	Points	Prerequisites
COMM400	Introduction to Interpersonal Communication	15	
COMM401	Introduction to Academic Writing	15	
COMM403	Introduction to Media Communication	15	
DIGM400	Introduction to Digital Communication	15	
JOUR400	Introduction to Journalism	15	
PUBL400	Introduction to Public Relations	15	
RADC400	Introduction to Audio Production	15	
TVSP400	Intro to Screen Production	15	

CERTIFICATE IN CONFLICT RESOLUTION (CertConRes) REGULATIONS

Note: not open for new enrolments from 2017

AK3653

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Conflict Resolution at level 6, a student must achieve 120 points by successfully completing the requirements in the structure below.
- 2 A part-time student must complete the requirements of the qualification within five semesters.

Structure

15 points	Level 5:	POLS580
and 75 points	Level 6:	CONF681, HIST690, POLS681
and 15 points from	Level 5:	PSYC580, SOSOC582
and 15 points from	Level 6:	PHIL680, POLS680, PSYC680, SOSOC680
	Level 7:	CONF780

CERTIFICATE IN CONFLICT RESOLUTION TABLE			
Code	Title	Points	Prerequisites
CONF681	Conflict Resolution and Human Rights	30	
CONF780	Negotiation and Mediation	15	POLS681
HIST690	Te Tiriti O Waitangi: The Treaty of Waitangi	15	
PHIL680	Ethics and Society	15	30 points at level 5
POLS580	New Zealand Political Studies	15	
POLS680	States and Nations	15	POLS580
POLS681	War and Peace	30	POLS580
PSYC580	Introduction to Psychology A	15	
PSYC680	Individuals and Identities	15	PSYC580
SOSOC582	Social Thinking	15	
SOSOC680	Families and Communities	15	30 points at level 5

CERTIFICATE IN [SPECIALTY] EDUCATION (Cert[Specialty]Ed) REGULATIONS

AK1275

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in [Specialty] Education at level 5, a student must achieve 120 points by successfully completing the requirements in one of the specialties identified in the structure below.

Structure

Specialties

Early Childhood

120 points

Level 5: ECET501, ECET503, EDCR521, EDCR522, EDUC550–553

Primary

90 points

Level 5: EDCR513, EDCR514, EDPT501, EDUC550–552

and 30 points from

Level 5: EDCR512, EDUC553

Early Childhood Pasifika*

120 points

Level 5: ECET561–567

**Not open for new enrolments from 2017*

CERTIFICATE IN [SPECIALTY] EDUCATION TABLE			
Code	Title	Points	Prerequisites
ECET501	ECE Professional Inquiry into Practice I	15	
ECET503	Health and Wellbeing	15	
ECET561	Poto: Professional Inquiry and Practice I	15	
ECET562	Poto: Professional Inquiry and Practice II	15	ECET561
ECET563	Ako mo e 'ilo: ECE Curriculum I	30	
ECET564	KoloaAotearoa: Indigenous and Migrant Education I	15	
ECET565	Fonua I: Human Development	15	
ECET566	Mo'uiMafana: Health and Safety in Early Childhood Education	15	
ECET567	Tupu'anga: Historical Perspectives in Early Childhood Education	15	
EDCR521	Curriculum I: Te Whāriki	15	
EDCR522	Curriculum II: Infants and Toddlers	15	
EDCR512	Science	15	
EDCR513	Mathematics I	15	
EDCR514	English	15	
EDPT501	Primary Professional Inquiry into Practice I	15	
EDUC550	Whānau/Family and Society	15	
EDUC551	Human Development and Learning I	15	
EDUC552	Introduction to Te Reo Māori	15	
EDUC553	Education in Aotearoa New Zealand	15	

CERTIFICATE IN EMPLOYMENT SKILLS ENGLISH (CertESE) REGULATIONS

AK3445

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Admission

- 1 In order to be admitted to the Certificate in Employment Skills English an applicant must complete an English language proficiency test to determine the level at which admission into the qualification will be approved.
- 2 An applicant to the English for Professional Employment pathway must have a tertiary qualification from their country of origin and be seeking employment in New Zealand.
- 3 An applicant may be required to attend a selection interview.

Note: There are no IELTS requirements for admission to the Certificate in Employment Skills English.

Completion Requirements

- 4 To qualify for the Certificate in Employment Skills English, a student must successfully complete 60 points from within one of the pathways identified in the structure below.

Structure

English for Work and Study

Pre-Literacy

60 points Level 1: 151205–151208

Literacy

60 points Level 1: 151209–151212

Beginner

60 points Level 2: 152208–152211

Elementary

60 points Level 3: 153218–153221

Intermediate

60 points Level 4: 154227, 154163, 154224, 154228

Employment English

Elementary

60 points Level 3: 153108, 153117, 153118, 153144

Intermediate

60 points Level 4: ESOL411–414

Post-Intermediate

60 points from Level 5: 155188–155192

English for Professional Employment*

** Not open for new enrolments from 2010*

60 points Level 5: 155200

CERTIFICATE IN EMPLOYMENT SKILLS ENGLISH TABLE			
Code	Title	Points	Prerequisites
151205	Reading and Writing Skills 1A	15	
151206	Listening and Speaking Skills 1A	15	
151207	Living and Working in New Zealand 1A	15	
151208	Numeracy 1A	15	
151209	Reading and Writing Skills 1B	15	
151210	Listening and Speaking Skills 1B	15	
151211	Living and Working in New Zealand 1B	15	
151212	Numeracy 1B	15	
152208	Reading and Writing Skills 2	15	
152209	Listening and Speaking Skills 2	15	
152210	Living and Working in New Zealand 2	15	
152211	Numeracy 2	15	
153108	Developing Skills and Resources	15	
153117	Reading and Vocabulary Skills 3	15	
153118	Listening and Speaking Skills 3	15	
153144	Writing Skills 3	15	
153218	Reading and Writing Skills 3	15	
153219	Listening and Speaking Skills 3	15	
153220	Living and Working in New Zealand 3	15	
153221	Numeracy 3	15	
154163	Writing Skills 4	15	
154224	Developing Skills and Resources 4	15	
154227	Reading and Vocabulary Skills 4	15	
154228	Listening and Speaking Skills 4	15	
155188	Working in New Zealand	15	
155189	Developing Skills and Resources	15	
155190	Accessing Employment in New Zealand	15	
155191	Workplace and Social Issues in New Zealand	15	
155192	English for Health Professionals	30	
155200	English for Professional Employment	60	
ESOL411	Reading Skills	15	
ESOL412	Written Communication Skills	15	
ESOL413	Oral Communication Skills	15	
ESOL414	Listening and Study Skills	15	

CERTIFICATE IN ENGLISH FOR ACADEMIC STUDY (CertEAS) REGULATIONS

AK3309

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in English for Academic Study at level 5, a student must achieve 60 points by successfully completing the requirements in the structure below.

Structure

60 points from	Level 5:	LSKL501–504 or or any other paper with the approval of the programme leader
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CERTIFICATE IN ENGLISH FOR ACADEMIC STUDY TABLE			
Code	Title	Points	Corequisites
LSKL501	Writing and Referencing	15	
LSKL502	Reading for Academic Purposes	15	
LSKL503	Listening and Note-Taking	15	
LSKL504	Oral Interaction and Presentation	15	

CERTIFICATE IN ENGLISH LANGUAGE (CEL) REGULATIONS

AK1237

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Admission

- 1 In order to be admitted to the Certificate in English Language an applicant must complete an English language proficiency test to determine the level at which admission into the qualification will be approved.
- 2 An applicant may be required to attend a selection interview.

Note 1: There are no IELTS requirements for admission to the Certificate in English Language

Note 2: A refugee with letters of permission from the New Zealand Immigration Service is eligible to apply for admission.

Completion Requirements

- 3 To qualify for the Certificate in English Language, a student must successfully complete 60 points from within one of the pathways identified in the structure below.
- 4 A part-time student must complete the requirements of the qualification within five semesters.

Recognition of Prior Learning

- 5 Prior learning credit is not granted towards this qualification.

Structure

Introduction to Academic English

60 points	Level 4:	ESOL400
or 60 points	Level 4:	ESOL401–404

Academic English 1

60 points	Level 4:	ESOL410
or 60 points	Level 4:	ESOL405–408

Academic English 2

60 points	Level 5:	ESOL505, ESOL506
or 60 points	Level 5:	ESOL501–504

Academic English 3

60 points	Level 5:	ESOL510
or 60 points	Level 5:	ESOL511–514

CERTIFICATE IN ENGLISH LANGUAGE TABLE			
Code	Title	Points	Prerequisites
ESOL400	Introduction to Academic English	60	
ESOL401	Introduction to Academic English, Speaking	15	
ESOL402	Introduction to Academic English, Listening	15	
ESOL403	Introduction to Academic English, Reading	15	
ESOL404	Introduction to Academic English, Writing	15	
ESOL405	Academic English 1, Speaking	15	
ESOL406	Academic English 1, Listening	15	
ESOL407	Academic English 1, Reading	15	
ESOL408	Academic English 1, Writing	15	
ESOL410	Academic English 1	60	
ESOL501	Academic English 2, Speaking	15	
ESOL502	Academic English 2, Listening	15	
ESOL503	Academic English 2, Reading	15	
ESOL504	Academic English 2, Writing	15	
ESOL505	Academic English 2 A1	30	
ESOL506	Academic English 2 A2	30	
ESOL510	Academic English 3	60	
ESOL511	Academic English 3, Speaking	15	
ESOL512	Academic English 3, Listening	15	
ESOL513	Academic English 3, Reading	15	
ESOL514	Academic English 3, Writing	15	

CERTIFICATE IN FOUNDATION STUDIES (CertFoundSt) REGULATIONS

AK3716

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Foundation Studies at level 3, a student must achieve 120 points by successfully completing the requirements in the structure below.
- 2 A student may substitute a paper in the elective component with a level 3 or level 4 paper from another programme with the approval of the programme leader.

Recognition of Prior Learning

- 3 The examination board may grant up to 30 points of prior learning credit.

Structure

30 points	Level 3:	883001, 883003
and 30 points	Level 4:	884002, 884004
and 60 points from	Level 3:	883120, 883162, 883166, 883183, 883215, 883216, 883300, 883317, 883318, 883504, 883505
	Level 4:	884003, 884005–884007, 884285–884287

CERTIFICATE IN FOUNDATION STUDIES TABLE			
Code	Title	Points	Pre/Corequisites
883001	English I ^a	15	
883003	Tertiary Study Skills	15	
883120	Macroeconomics	15	
883162	Accounting I	15	
883166	Accounting II	15	883162
883183	Microeconomics	15	
883215	Inorganic Chemistry	15	
883216	Energy Systems and Organic Chemistry	15	
883300	Quantitative Methods	15	
883317	Organisms and the Environment	15	
883318	Cell Biology and Energetics	15	
883504	Physics – Electricity	15	
883505	Physics – Mechanics	15	
884002	English II	15	883001 or ENGL480
884003	Modern New Zealand History	15	
884004	Culture and Society	15	
884005	Design Studio	15	
884006	Drawing	15	
884007	Design Contexts	15	<i>Pre or Coreq.</i> 884005, 884006
884285	Statistics	15	
884286	Calculus	15	
884287	Algebra	15	
ENGL480	Academic English for Tertiary Study ^a	15	

a. A student may complete ENGL480 as an alternative to 883001 with the approval of the Programme Director or delegate.

CERTIFICATE IN HOSPITALITY AND TOURISM (CHAT) REGULATIONS

AK3598

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in Hospitality and Tourism at level 4, a student must achieve 120 points by successfully completing the requirements in the structure below.

Structure

Core Papers

90 points	Level 4:	HOSP401, HOSP402, FINA401, LSKL402, LSKL403, SOSC480
and 15 points from	Level 4:	EVNT401, HOSP403, TOUR401
and 15 points	Level 5:	TIKA501, TIKA502

CERTIFICATE IN HOSPITALITY AND TOURISM TABLE			
Code	Title	Points	Prerequisites
EVNT401	Introduction to Event Management	15	
FINA401	Financial Operations for Hospitality and Tourism	15	
HOSP401	Introduction to Hospitality, Tourism and Events	15	
HOSP402	Introduction to Customer Service Management	15	
HOSP403	Hospitality: An Applied Perspective	15	
LSKL402	Tertiary English and Academic Literacies	15	
LSKL403	Tertiary English and Critical Thinking	15	
TIKA501	Noho Marae Wānanga Māori Learning Experience A	7.5	
TIKA502	Noho Marae Wānanga Māori Learning Experience B	7.5	
TOUR401	Exploring Tourism	15	
SOSC480	Introduction to New Zealand Society	15	

CERTIFICATE IN INTRODUCTION TO EARLY CHILDHOOD EDUCATION (CertIntroECE) REGULATIONS

Note: not open for new enrolments from Semester 2, 2016

AK1030

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in Introduction to Early Childhood Education at level 4, a student must achieve 60 points by successfully completing EDCR401–404.

CERTIFICATE IN INTRODUCTION TO EARLY CHILDHOOD EDUCATION TABLE			
Code	Title	Points	Prerequisites
EDCR401	Introduction to Curriculum	15	
EDCR402	Introduction to Child Development and Observation Skills	15	
EDCR403	Introduction to Professional Practice	15	
EDCR404	Introduction to Mātauranga Māori	15	

CERTIFICATE IN LEGAL STUDIES (CertLegalSt) REGULATIONS

AK2601

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Admission

- 1 An applicant's course of study must be approved by the dean (or representative) prior to enrolment.

Completion Requirements

- 2 To qualify for the Certificate in Legal Studies, a student must achieve 60 points from the papers listed in the Bachelor of Laws Table.

Refer to the Bachelor of Laws Table on page 494.

CERTIFICATE IN MĀORI DEVELOPMENT (CertMD) REGULATIONS

AK3767

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Māori Development, a student must achieve 120 points with at least 45 points at level 5 or level 6 from papers listed in the Bachelor of Māori Development Table.

Refer to the Bachelor of Māori Development Table on page 498.

CERTIFICATE IN PRACTICAL PATISSERIE (CertPracPat) REGULATIONS

AK3546

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- To qualify for the Certificate in Practical Patisserie at level 4, a student must achieve 120 points by successfully completing the requirements in the structure below.

Structure

120 points

Level 4: PATS401–408

CERTIFICATE IN PRACTICAL PATISSERIE TABLE			
Code	Title	Points	Prerequisites
PATS401	Foundation Pastries	15	
PATS402	Foundation Cakes	15	
PATS403	Sponges, Gateaux and Torten	15	
PATS404	Patisserie Related Studies	15	
PATS405	Foundation Breads	15	
PATS406	Professional Experience	15	
PATS407	Basic Hot Desserts	15	
PATS408	Basic Cold Desserts	15	

CERTIFICATE IN SCIENCE AND TECHNOLOGY (CertScT) REGULATIONS

AK1311

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 The course of study of every applicant is subject to the approval of the programme leader.
- 2 To qualify for the Certificate in Science and Technology at level 4, a student must achieve 120 points by successfully completing the requirements in the structure below.

Structure

15 points	Level 4:	LSKL401
and 105 points from	Level 4:	DESN400, DESN401, COMP400, COMP401, ENGE400, LSKL403, MATH400–403, PHYS400, PHYS401, STAT400
		or any other paper with the approval of the programme leader

CERTIFICATE IN SCIENCE AND TECHNOLOGY TABLE

Code	Title	Points	Prerequisites
COMP400	Foundation Programming	15	
COMP401	Foundation Problem Solving	15	
DESN400	Foundation Design Principles	15	
DESN401	Foundation Design Technologies	15	DESN400
ENGE400	Introduction to Engineering	15	
MATH400	Foundation Mathematics	15	
MATH401	Foundation Algebra	15	
MATH402	Foundation Calculus	15	
MATH403	Foundation Maths and Design	15	MATH400
LSKL401	Academic Literacies	15	
LSKL403	Tertiary English and Critical Thinking	15	
PHYS400	Foundation Physics A	15	
PHYS401	Foundation Physics B	15	
STAT400	Foundation Statistics	15	

CERTIFICATE IN SOCIAL SCIENCES (CertSocSc) REGULATIONS

AK3724

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Social Sciences at level 4, a student must achieve 120 points by successfully completing the requirements in the structure below.
- 2 A part-time student must complete the requirements of the qualification within six semesters.

Structure

105 points	Level 4:	CONF400, CRIM400, LSKL403, POLS480, PSYC480, SOSC480, SOSC481
and 15 points	Level 5:	HIST500

CERTIFICATE IN SOCIAL SCIENCES TABLE			
Code	Title	Points	Prerequisites
CRIM400	Exploring Criminal Justice	15	
LSKL403	Tertiary English and Critical Thinking	15	
HIST500	Introduction to New Zealand History	15	
CONF400	Giving Peace a Chance	15	
POLS480	People Power: Having Your Say	15	
PSYC480	Journey Through the Mind	15	
SOSC480	Living in Aotearoa New Zealand	15	
SOSC4814	Navigating the Data Jungle	15	

CERTIFICATE IN SPORT AND RECREATION (CertSR) REGULATIONS

AK3761

These regulations are to be read in conjunction with all other relevant statutes and regulations, including the General Academic Statute and General Academic Regulations.

Completion Requirements

- 1 To qualify for the Certificate in Sport and Recreation at level 4, a student must achieve 60 points by successfully completing the requirements in the structure below.
- 2 A student may substitute one paper with another from the additional papers with the approval of the Programme Leader.

Structure

60 points from	Level 4:	SPOR406–408
	Level 5:	SPOR516

CERTIFICATE IN SPORT AND RECREATION TABLE			
Code	Title	Points	Corequisites
SPOR404	Introduction to Sporting Practice (Specialty)	15	
SPOR406	Health and Wellbeing	15	
SPOR407	The Business of Sport and Recreation	15	
SPOR408	Realising Potential	15	
SPOR516	Survive and Succeed in Sport and Recreation	15	
Additional Papers			
HEAL401	Medical Terminology ^a	15	
HEAL402	Introduction to Human Structure and Function ^a	15	
HEAL403	Society and Health ^a	15	
HEAL404	Introduction to Human Development ^a	15	
HEAL405	Introduction to Professional Development ^a	15	
NUTR401	Pacific Nutrition – Healthy Eating ^a	5	
NUTR402	Pacific Nutrition – Healthy Lifestyles ^a	5	
NUTR403	Pacific Nutrition – Life-course Nutrition ^a	5	
SPEX402	Fitness Foundations ^a	10	
SPEX506	Personal Training ^a	10	SPEX508
SPEX508	Fitness Instructing ^a	15	SPEX402

a. Enrolment subject to the approval of the Associate Dean (Academic)