



LIBRARY SEMINARS FOR POSTGRADUATE STUDENTS SEMESTER 1, 2010

These seminars, which are designed to help postgraduate students find and manage information efficiently, are free to attend but registration is essential.

Register online at: www.aut.ac.nz/study-at-aut/current-students/postgraduate-support#form.htm or contact Annette Tiaiti, annette.tiaiti@aut.ac.nz, phone 09-921-9999 ext. 8371.

LIBRARY ESSENTIALS FOR POSTGRADUATE STUDENTS

The AUT University Library has services and information resources to support your postgraduate study and research. We can help you save time and minimise stress. In this workshop we will cover the things we believe are essential for you, an AUT postgraduate student, to be able to do: identify the books, journal articles and other types of information resources that you need; obtain these from our Library and from other libraries; select and search databases effectively; get support from your Liaison Librarian; have access to Postgraduate Study Rooms; find theses from AUT and elsewhere.

City Campus: Wednesday 3 March, 2 - 4pm; Mon 15 March, 2.00 - 4.00pm; Tues 30 March, 10.00am - 12.00noon

North Shore Campus: Wed 10 March, 10.00am - 12.00noon; Mon 22 March, 11.00am - 1.00pm; Wed 21 April, 2.00 - 4.00pm

USING ENDNOTE *(participants must have a good understanding of Windows and Office Word)*

EndNote is a software tool that can help you manage the information resources used in your coursework and research. In this hands-on workshop you will learn how to: create an EndNote library; input references manually or by downloading from databases, Google Scholar, or the Library catalogue; edit the references; insert references ("in-text citations") into a Word document and create a reference list. The session will include tips for efficient use of EndNote and advice on obtaining the software for use off campus. We will use EndNote X1 and emphasis will be on the APA 6th reference style and Windows.

City Campus: Wed 24 March, 9.00 - 11.00am; Tues 4 May, 2.00 - 4.00pm

North Shore Campus: Fri 19 March, 9.00 - 11.00am; Mon 26 April, 2.00 - 4.00pm

ENDNOTE FOR MAC USERS *(participants must have a good understanding of Windows and Office Word)*

New this semester: the content of this workshop will be the same as the Using EndNote workshop but in the Mac context. Participants need to bring along their own Mac to use during this workshop as our lab is not equipped with Macs. If your Mac is wireless enabled, please seek assistance from the IT Service Desk prior to the workshop to activate your UniSurf access. During the workshop, if you have not previously installed EndNote on your Mac, we will help you to complete this. We will use EndNote X3 and emphasis will be on the APA 6th reference style.

City Campus: Wed 31 March, 2.00 - 4.00pm; Tues 11 May, 10.00am - 12.00noon

North Shore Campus: Thurs 22 April, 2.00 - 4.00pm; Tues 25 May, 10.00am - 12.00noon

ENDNOTE VALUE ADDED *(participants must have previously attended a Using EndNote workshop)*

New this semester: a workshop for postgraduate students who would like to advance to the next level in their use of EndNote. Content will include: organising your EndNote library effectively (groups, labels, keywords, etc), attaching PDFs and other files, adding the correct persistent links to articles, editing multiple records, customising the library display, and other techniques for getting more out of EndNote and resolving problems.

City Campus: Tuesday 1 June, 2.00 - 4.00pm

North Shore Campus: Thursday 20 May, 2.00 - 4.00pm

Venues for all seminars

North Shore Campus
Information Literacy Lab, Level 1, Library

City Campus
Information Literacy Lab, Level 3, Library

For information about the content of these seminars, contact Robyn Ramage, Research and Postgraduate Co-ordinator, robyn.ramage@aut.ac.nz, phone 09 921 9999 ext 8519

To register for any of the seminars go to www.aut.ac.nz/study-at-aut/current-students/postgraduate-support#form.htm or contact: Annette Tiaiti, annette.tiaiti@aut.ac.nz, phone 09 921 9999 ext 8371