


ICT Essential Information

Username/Password



Your username is on your acceptance letter and your ID card.
The default password is your date of birth and 3 letters of the month.
(eg 03aug)

 www.ithelp.aut.ac.nz/mylogin

IT Account Registration



Setting up your IT account is compulsory and can be done online from any computer at AUT or off campus.

 <https://distance.aut.ac.nz>

 www.ithelp.aut.ac.nz/registration


UniSurf - Wireless



UniSurf Wireless offers full internet access and is available for students to use on their laptop computers and handheld devices on campus.

 www.ithelp.aut.ac.nz/wireless

Computer Labs




AUT provides Open Access Computer labs for students to use at all our campuses, where computers can be booked online.

 <https://labbooking.aut.ac.nz>

 www.ithelp.aut.ac.nz/booking

 www.ithelp.aut.ac.nz/labs

IT Help



IT Help is AUT's online IT Service system. Use this to report faults or requests eg(password reset) or search the knowledgebase for user guides and FAQs

 www.ithelp.aut.ac.nz

 www.ithelp.aut.ac.nz/onlinehelp

Printing and Scanning services

All Open Access Labs are equipped with printing and scanning facilities.



Printing Cost: Black and White - \$0.06 Color: \$0.50

Scanning Cost: Free

 www.ithelp.aut.ac.nz/printing

Depositing Money

Your deposit account is your primary account where you load money into your Internet and Print accounts. You can deposit money using self service kiosks (eftpos & credit card only) located at various locations or online using credit card.

 <https://distance.aut.ac.nz>

 www.ithelp.aut.ac.nz/topup

UniCentral

Unicentral is a single access point to all your essential IT resources. You can gain access to your online courses, academic details, timetable, webmail, labbooking, printing/internet balances and library resources.

 <https://unicentral.aut.ac.nz>

 www.ithelp.aut.ac.nz/unicentral

Saving your work

You are allocated 40mb of central file storage on your H Drive. You can access your files from any AUT computer. Never save your work on Desktop or C Drive as this will be deleted at every restart. Always make backups using USB memory storage device or on a writable CD/DVD.

 www.ithelp.aut.ac.nz/myfiles

Student Webmail

All students are provided with a AUT email account. Your email address is your computerlogin@aut.ac.nz. (e.g. abc1234@aut.ac.nz). You can forward your AUT emails to your personal email address.

 <https://webmail.aut.ac.nz>

 www.ithelp.aut.ac.nz/webmail

Online Knowledge Articles

Password recovery & changing your network password

 www.ithelp.aut.ac.nz/mypassword

AUTOnline

 www.ithelp.aut.ac.nz/autonline

Software for students

 www.ithelp.aut.ac.nz/freesoftware

AUT internet policies

 www.ithelp.aut.ac.nz/policies

Windows 7 Tips & Tricks

 www.ithelp.aut.ac.nz/windows7

FAQs

 www.ithelp.aut.ac.nz/faq