

Vice-Chancellor's Doctoral Scholarships

INFORMATION FOR APPLICANTS

- You should have downloaded a copy of the terms of reference for this Scholarship. If not contact the Scholarships Office.
- Read the terms of reference carefully. If you do not meet all criteria, contact the Scholarships Office for advice.
- Make sure you check the closing date and that you have allowed plenty of time to forward all completed sections of the application.
- Please ensure that your referees are aware of the closing date and that they are able to supply their reference by this date (if these are not both received your application will be considered incomplete and not considered). Their confidential references should be sent directly to the AUT University Scholarships Office by 4.30pm, 23 September 2011.
- Please carefully read and sign the declaration on page two of this form.
- Please send your completed application to the Scholarships Office; contact details listed below.
- If there is not enough room on this form please attach an additional sheet.
- Double click on check boxes to change to checked

For Office Use:

Contact Details

AUT Student ID (if known)	_____	Date of Birth	_____
First Name	_____	Gender	<input type="checkbox"/> Female <input type="checkbox"/> Male
Last Name	_____	Citizenship	<input type="checkbox"/> NZ Permanent Resident or Citizen
Address	_____	<input type="checkbox"/> Other (specify)	_____
	_____	Ethnicity	_____
	_____	Iwi (if applicable)	_____
Telephone	_____	Fax	_____
Mobile	_____	Email	_____

Research Details

Faculty	_____	Research Area	_____
Primary Supervisor (if known)	_____	Secondary Supervisor (if known)	_____
Proposed Title			

Qualifications

Please list all tertiary qualifications and attach certified copies of your results

Institution	Qualification	Year Awarded

Prizes and Awards

Please list all prizes and awards you have received.

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Research Background

If applicable please provide details of any relevant work experience and publications. Please use a separate sheet, if required.

Employer	Employed From	Employed To	Role (provide brief description of research responsibilities)

Publications

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Conference Presentations

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Referees Details: Please supply the names and contact details of the two people whom you have asked to forward confidential references to the AUT University Scholarships Office. They must testify to your qualifications and research abilities. Your referees should send their reports directly to the AUT University Scholarships Office by 4.30pm, 23 September 2011.

Name	Name
Address	Address

Telephone	Telephone
E-Mail	E-Mail
Fax	Fax

Personal Information and the Privacy Act

- The personal information you provide in your scholarship application is protected by AUT's policies and the Information Privacy Principles.
- The information will only be used to determine whether or not you will receive the scholarship. It will only be disclosed to a small group of staff and others who have responsibility for making decisions about scholarships.
- A record of your application will be held in the Scholarships Office and recorded in a secured scholarships module of the University database.
- You have the right of access to all personal information AUT holds about you unless there is a statutory reason for withholding it. Some information provided by referees may be kept confidential as "evaluative opinion" unless written permission from the author is received.

Declaration

- I have read and accepted the Terms of Reference for the Auckland University of Technology Scholarship I have applied for.
- I authorise the University to disclose to the Scholarships Office details about my academic progress to confirm that during the period I receive my Scholarship I continue to satisfy the criteria.
- I declare that I have prepared the material presented in this application.
- The information I have provided in my application is a true and complete record of my circumstances and I acknowledge that AUT may cancel my Scholarship if I have supplied false information.
- I agree to be included in any promotional activities that AUT wish to run in conjunction with the awarding of this Scholarship.

Applicant's signature:

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Date:

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Application Check List

Please check that you have supplied all application requirements

Referees

Academic Transcripts

Research Plan

Support Letter from Supervisor

ADVICE TO APPLICANTS

Applications must arrive by the closing date of 4.30pm, 23 September 2011. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their reports directly to: AUT University Scholarships Office, WB101, Ground Floor, WB Building, City Campus, 55 Wellesley Street East, Private Bag 92006, Auckland 1142.

Referees should NOT be asked to send their reports to you, as they must have the opportunity to be completely frank.

References must be clearly marked with your full name and the name of the scholarship for which you are applying.

The Scholarship Application process is not part of the Admission Application Process. You must supply documentation separately for each application process.

Academic transcripts will not be provided by the Scholarships Office.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a JP, a solicitor, or a staff member in the university. The University Scholarships Office accepts no responsibility to return any documents.

You must send hard copies of your application. Electronic copies will not be accepted.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. All pages should be A4 size. (See also check list above).

Incomplete applications will not be considered.